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| EMPLOYEE LEAVE TRACKER |
|  |  |  |  |
| Company Name: |  | Year: |  |
|  |
| Employee Name | Employee ID | Total Available Leave | Number of Days Taken | Total Remaining Days |
| **JAN** | **FEB** | **MAR** | **APR** | **MAY** | **JUN** | **JUL** | **AUG** | **SEP** | **OCT** | **NOV** | **DEC** |
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| A blue and black logo  AI-generated content may be incorrect. |